

# Notice of the next Parish Council Meeting.

Parish Council Office: 1A The High Street, Langton Matravers, Dorset BH19 3HA

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS  
(Public Bodies (Admission to Meetings) Act 1960)

Parish Councillors,

You are hereby summoned to attend the following meeting:

|             |                                        |
|-------------|----------------------------------------|
| Meeting ... | Parish Council                         |
| Time...     | 19:00hrs                               |
| Date...     | Thursday 10 <sup>th</sup> October 2024 |
| Place...    | Langton Matravers Village Hall         |

County Councillor, the National Trust and Members of Public are cordially invited to join the meeting

Yours faithfully

*M Harrington*

Michelle Harrington Parish  
Clerk & RFO

4<sup>th</sup> October 2024

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## AGENDA

### **1024-87. APOLOGIES FOR ABSENCE**

To receive apologies of absence and to approve the reasons given. (Local Government Act (LGA) 1972 s85 (1))

### **1024-88. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA**

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations).

### **1024-89. DORSET COUNCILLOR'S REPORT**

To receive a report from the South East Purbeck Ward Member of Dorset Council.

### **1024-90. NATIONAL TRUST REPORT**

To receive a report from the National Trust.

### **1024-91. PUBLIC PARTICIPATION**

Questions from members of public.

### **1024-92. MATTERS ARISING FROM PUBLIC PARTICIPATION**

To discuss any matter arising from the Public Participation agenda item.

### **1024-93. PLANNING AND LICENSING MATTERS**

To receive and consider all planning and licensing matters. N.B. Any application received after the agenda publication date may still be considered during the meeting. Applications issued after the agenda publication but before the meeting may still be discussed and comments agreed.

- a. P/FUL/2024/04929: Location: 2 Highland Cottages, The Lane, Langton Matravers, Swanage, BH19 3LA.  
Proposed: Erect single storey rear extension and porch. Comment Due 11<sup>th</sup> October 2024

### **1024-94. PREVIOUS MEETING MINUTES – APPENDIX**

To confirm the minutes of the last full Council meeting and Extraordinary Council meeting.. (LGA 1972 sch 12, para 41(1)).

**1024-95. CLERKS REPORT - APPENDIX**

To note actions may be updated after the agenda is published. A copy can be requested from the Clerk.

To discuss and agree away forward on the following:

- a. Action Log Updates.
  1. Allotment Pest Control Update – Fence quote.
- b. Correspondence.
  1. Bournemouth-Swanage Motor Road Ferry Company –Toll Review Application - Notification Of Public Inquiry: Inquiry date set for 10am on Tuesday 10 December 2024 at: Studland Village Hall
  2. Access to old tennis courts.
  3. Overgrown hedge.
  4. DAPTC AGM Notification.
- c. School Environment Project Update.
- d. 2025 Annual Parish Meeting date.
- e. Disabled Toilet signage & window.

**1024-96. FINANCIAL MATTERS - APPENDIX**

To discuss and agree away forward on the following:

- a. Bank balance. – To note.
- b. Monthly income and expenditure - To approve the monthly expenditure and note the income.
- c. Allotment Fees for 2026.
- d. Notice of Conclusion of Audit

**1024-97. CO-OPTON**

To consider co-option of a new councillor to fill the current vacancy.

**1024-98. CHAIRMAN'S ANNOUNCEMENTS**

To receive a report from the Council Chairman and or Vice Chairman.

**1024-99. PARISH MATTERS**

To note any urgent matter not listed on the agenda. (Note items may be added to a future agenda for full discussion).

**1024-100. PORTFOLIO HOLDER / LEAD COUNCILLOR REPORTS**

To note and discuss any update from:

- a. Ways & Means (including finance, HR, legal & governance)
- b. Planning & Housing
- c. Highways and Transport
- d. Parish Amenities (including Cemetery, allotments, playground and woodland trail)
- e. Parish infrastructure (including street lighting, toilets, bus shelter, parish office and utilities)
- f. Quarries / Agriculture
- g. Community & Communications (including surgery, school liaison & grant application).
- h. Environment and Tourism
- i. Emergency Planning.

# Parish Council of Langton Matravers

MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING OF LANGTON MATRAVERS PARISH COUNCIL HELD ON MONDAY 9<sup>TH</sup> SEPTEMBER 2024 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 2.00PM

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**PRESENT:**

Cllr Golob, , Cllr Kwantes, Cllr Pearson (Meeting Chairman), & Cllr Sutton.

**IN ATTENDANCE:**

Michelle Harrington (Clerk); No Members of Public

**ABSENT:**

Cllr Christie & Cllr Knight

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It was noted this meeting is being recorded. All recordings will be deleted once the draft minutes are typed.

**0824-65. APOLOGIES FOR ABSENCE**

Apologise were received from Cllr Christie

**0824-66. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA**

No declaration was given.

**0824-67. PUBLIC PARTICIPATION.**

No members present

**0824-68. BOURNEMOUTH-SWANAGE MOTOR ROAD AND FERRY COMPANY PRICE INCREASE CONSULTATION RESPONSE**

Cllr Ben Wilson was invited to give an update on the Dorset Council position regarding the recent Bournemouth-Swanage Motor Road And Ferry Company Price Increase proposal.

Proposed Cllr Pearson

Seconded Cllr Golob

**RESOLVED:** To ask Dorset Council why the Ferry road toll is not included in the Dorset Council objection, and request it be included.

Cllr Wilson noted this request and agreed to make enquiries and report back. Including to confirm the status of the road.

Proposed Cllr Kwantes

Seconded Cllr Sutton

**RESOLVED / ACTION:** Clerk to add the following paragraph to Cllr Golob's report (Appendix A) to form the Langton Matravers Parish Council objection, and submit to the Secretary of State for the Department of Transport.

Langton Matravers Parish Council objects to the Bournemouth-Swanage Motor Road and Ferry Company's application to the Secretary of State for Transport for the Order to revise the maximum toll charges for the use of the ferry between Sandbanks and South Haven Point and the use of the motor road as defined in section 2 of the Bournemouth-Swanage Motor Road and Ferry Act 1986.

Langton Matravers Parish Council is raising an individual objection as there has not been sufficient time for our Members to approve whether to object as part of the Consortium of local unitary, town and parish councils. However, based on the draft objection of Dorset Council, a copy of which we have been able to consider, Langton Matravers Parish Council are minded to join the Consortium once the Consortium's objection has been finalised and Members of this council have had sufficient time to agree to support the Consortium's position. This will however be after the deadline for objections of 12 September 2024.

Proposed Cllr Golob

Seconded Cllr Kwantes

**RESOLVED:** Langton Matravers Parish Council will join the consortium as along as the majority of our concerns are covered within the consortiums objection.

Proposed Cllr Pearson

Seconded Cllr Golob

**RESOLVED:** Langton Matravers Parish Council will contribute between £500 - £900 towards the consortium barrister fees.

It was noted the Public Inquiry is likely to be held between 9<sup>th</sup> – 12th December in the Studland Village Hall.

Closed at 14.59

Sign:

Date:

Chairman: Cllr

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## Appendix A

### The Bournemouth-Swanage Motor Road and Ferry Company ("BSMRF") Application to Increase Certain Toll Charges.

#### Objection From Langton Matravers Parish Council

There are many elements in the above application which invite scrutiny, and we are confident that the majority of those affecting the daily lives of residents of Purbeck will be identified by various notified and affected parties.

In total, the issues raised by this application are of such moment and scale as to invite the reconsideration of the status of the BSMRF as a private company governed by an Act of Parliament. In particular, it is evident in the context of the measures taken by Dorset Council to ensure adequate Emergency Planning, that the reliance of Purbeck on the single means of road access via Wareham is insufficient and the Ferry is essential to ensure resilience. This fact alone offers proof that the Ferry provides an essential service to the communities of Purbeck and therefore the Ferry has no place in private hands.

In the below we focus on certain business and financial aspects of the application which certainly demand intense scrutiny. In brief, the business projections used to justify the proposed increase in fares:

- Do not include key operational data (passenger car numbers, pedestrian numbers, bicycle numbers etc. for revenues, numbers of employees) making it difficult to review the resulting financial forecasts. This means that it is impossible to adequately review distinctly suspect forecasting (e.g. the revenue figures and all the constituent elements of same are identical for the years 2032, 2035, 2036, 2038 and 2040, as they are for 2033 and 2037, although they decline sharply in 2039 – perhaps bad weather is forecast for August that year)<sup>1</sup>
- Do propose that charges be increased on the basis of the annual increase in CPI following a large increase from the date the Order is made to approve the proposed increases which is designed to recover lost CPI gains dating back to 2021 (effectively negating the agreed provisions of the 2021 Order which allowed for yearly incremental toll charge increases of up to 3%)
- Do not show any audited and evidence supported correlation between the operating costs of the ferry and the CPI index or any of its sub-components, or indeed any correlation between RPI (the basis on which the "up to 3%" annual increase in costs was allowed as a result of the 2020 application and 2021 Order) and the movements of direct and indirect costs in operation of the Ferry, which is adduced as the first reason for undoing the provisions of the 2021 Order.
  - When looking at the historical financial data presented in Appendix 2.1 of the application, one can note large fluctuations in several direct costs categories

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(e.g. regular repairs vary from £112k in 2018 to £544k in 2020, to £175k in 2023 to £236k in 2024; Ferry insurance rises from £28k in 2019 to £110k in 2021, but is projected to fall to £42k in 2025; building repairs vary from a low of £7.5k in 2019 to £32.3k in 2023). While the CAGR of direct costs excluding major refit costs is ~6% (2018-24), hardly any cost categories exhibit a consistent annual growth, suggesting that a profitability control would be more appropriate

- Do not provide adequate additional justifications for the proposed price increases and subversion of the 2021 order, which Order was welcomed by the BSMRF as securing the future of the business and ensuring that a new craft would be affordable. Beyond the purported linkage to RPI or CPI, the additional reasons cited for the deterioration of the financial conditions of the company are:
  - Tax increases which came into effect in the most recent tax year and on a stated rather than effective tax rate basis imply incremental Corporation Tax of ~£55,000 (note: it seems extraordinary

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<sup>1</sup> Revised Explanatory Memorandum Appendix 2.1 has been based on average traffic volumes for 2018 and 2024 – see p.19 of same document. It would be helpful if the appendices were made available in their original format rather than PDFs so the calculations contained therein could be audited.

that a ferry company should be asking its customers to compensate it for any decline in profitability resulting from changes in tax policy which many of those customers also suffer)

- Poor forecasting by the BSMRF of traffic volumes for July and August in 2022 and 2023 due to bad weather (note: the citizens of Dorset also suffered from bad weather but are not petitioning the Ferry company to compensate them)
- Loss of 15 months income due to the elapse of time between the previous application in 2020 and the date when the Order came into force, which if such claim was considered to have had merit by the applicant should have been incorporated in the previous application and if such claim was considered to have merit by the Secretary of State, might have been anticipated in the Order of 2021.
  - It is worth noting that on 1<sup>st</sup> March, 2022 Mr. Jason du Toit, the MD of Sandbanks Ferry / BSMRF on announcing the first set of new prices under the 2021 Order, stated “We are pleased to limit many of the increases to a level lower than the MTC approved increase”<sup>2</sup> indicating that the loss of 15 months was not considered of any import to BSMRF at this juncture.
- Prior to submission of this application, the BSMRF indicated full support for the maximum price increases set out in the 2021 Order – viz: on 12<sup>th</sup> May, 2022, Mr. Jason du Toit, MD of the Sandbanks Ferry, stated that “We are pleased that after much consultation and a Public Inquiry, our application has been approved. These small incremental increases will allow us to continue to maintain our current vessel ... to a high standard, whilst allowing the company to set funds aside in the Ferry Replacement Reserve for a new craft in 2032”
- Do demonstrate that the BSMRF is a very profitable enterprise except in years when the repairs of the ferry are mismanaged (e.g. costs of £2.3m incurred in 2023 – due to “extended ferry outage due to hull damage sustained during towing operation to annual refit”, for which the company received £1,132, 766 under insurance claims “including repair costs, for loss of income whilst the Motor Ferry was not in service<sup>3</sup>”.

The fact that accounting loss exceeded the insurance cover does not mean that the balance should be recovered from customers instead.

- Annual operating margins excluding refit costs vary hugely from 17%-63% from 2018-2024, but the excluding refit costs the BSMRF always earns a respectable margin
- Adjusting for the irregular refit costs and even allowing for losses incurred through mismanagement of the towing exercise, average operating margins in the audited period 2018-2024 are 18%.
- Do demonstrate that the existing structure of a private company managing the Ferry offers very poor value for customers, particularly as it relies on BSMRF to generate sufficient returns to maintain the current ferry and fund a replacement reserve to acquire a new ferry through a very opaque corporate holding company structure.
- A better model would involve Dorset Council / BCP agreeing to purchase a new ferry and leasing same to a Ferry company based on competitive tender such that the Ferry company earns a reasonable margin on provision of the service.
- There are many potential financial structures which could make this possible, with DC/BCP taking advantage of their more sizeable balance sheets, higher credit rating and more thorough disclosure of financing arrangements to allow for a more efficient means of funding the purchase of a new ferry with adequate scrutiny of same.
- The Holding Company structure of Fairacres Group owning and controlling BSMRF is opaque and open to questionable practices. While Fairacres Group 2024 accounts are not currently publicly available, in 2023, Fairacres’ bank loans and overdrafts increased from

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<sup>2</sup> Sandbanks Ferry Press Release 2022.03.01 [New Toll Charges 2021.04.01](#) <sup>3</sup> 2024 Annual Accounts p.12

under £3m to over £21m, of which £8m was secured by a “first priority legal charge over all freehold property together with an unlimited cross-company guarantee across the group.” This implies that the BSMRF’s does not now have the financial flexibility to raise additional funds since it depends on the performance of Fairacres under its own banking arrangements with respect to entirely unrelated businesses. It also appears that any failure by Fairacres to perform under undisclosed arrangements might cause BSMRF to have difficulty securing funding in the future since the 1986 Act effectively limits any increase in borrowings to £5m and specifies that any funds raised by the company shall have priority “over all other claims on account of any debts incurred... after the passing of this Act”.<sup>4</sup> Any inability to secure funding would necessarily compromise BSMRF’s ability to afford a new ferry.

On the basis of an inadequate set of justifications for the proposed increases, dubious forecasting, the demonstrable poor value for money that the proposed increases offer, as well as the lack of long term commitment<sup>5</sup> we object to the application, and request the Secretary of State to (a) maintain rather than subvert the commitments of the 2021 Order and (b) initiate a review of the 1923 Act which enables a private company to provide services which are now regarded as essential to Bournemouth, Christchurch, Poole and Purbeck.

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<sup>4</sup> [1986 Act S.12](#) This perhaps explains the wording of PP 15.3 of the revised explanatory memorandum: “In 2032 the investors will, in addition, have to provide the necessary security or guarantee if the Ferry Company is to use its powers to borrow the maximum allowed £4,965,022 to part-fund the purchase of a new ferry”. The document does not discuss

whether or to what extent the financing arrangements of Fairacres might have to be restructured to allow this.

<sup>5</sup> It will not escape attention that BSMRF applied for new tolls in 2018, was refused, applied for new tolls in 2020, agreed to a 10 year schedule of tolls in 2021, and is now applying in 2024 for new toll increases, so we should expect further applications in 2026/7 and 2030/31.

# Parish Council of Langton Matravers

MINUTES OF THE PARISH COUNCIL MEETING OF LANGTON MATRAVERS PARISH COUNCIL HELD ON THURSDAY 12TH SEPTEMBER 2024 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

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**PRESENT:**

Cllr Knight, Cllr Kwantes, Cllr Pearson, & Cllr Sutton.

**IN ATTENDANCE:**

9 Members of Public. Cllr Wilson (Dorset Council), & Michelle Harrington (Clerk)

**ABSENT:**

Cllr Christie & Cllr Golob

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It was noted this meeting is being recorded. All recordings will be deleted once the draft minutes are typed.

**0924-73. APOLOGIES FOR ABSENCE**

Apologies received from Cllr Christie and Cllr Golob for personal reasons and accepted by all.

The following motion was raised by Cllr Knight: "Agenda Item 81.b.3 contains matters of a confidential nature including legal privilege. As such and in accordance with standing orders 3.C and 10.a.xi, the press and public are to be excluded from this Council meeting for the duration of this and related agenda items. Additionally and in accordance with standing order 10.a.vi, agenda item 81.b.3 together with the related agenda item 81.c to be moved to the bottom of the agenda."

This was accepted and approved by all.

**0924-74. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA**

No declaration was made. NB this does not preclude any later declarations.

**0924-75. DORSET COUNCILLOR'S REPORT**

Cllr Wilson submitted a written report before the meeting highlighting:

Highways: Cllr Wilson carried out a site visit a Dorset Council Highways Officer on Monday 19<sup>th</sup> August. Cllr Wilson has requested when repairs are carried out they do not remove any of the current stones, or use tarmac. The Highways Officer was asked to consider urgent repair to the left hand side of the church (facing). Cllr Wilson noted a further discussion with the Parish Council was required regarding the approach to joining forces to work on a project to restore the pavements in full.

Sandbanks Ferry: It was noted Dorset Council have lodged their formal objection to the Secretary of State for the Department of Transport and will be in contact once they have more detail regarding the consortium.

**0924-76. NATIONAL TRUST REPORT**

Mr Clarke sent apologise before the meeting.

**0924-77. PUBLIC PARTICIPATION**

The meeting was adjourned.

- a. 1 Member of public on behalf of the Langton Matravers Allotment requested the Council install a badger proof fence around the Allotment boundary
- b. 1 Member of public wished to raise the following:
  1. What progress has been made with Aster Housing about clearing the watercourse?
  2. Stated the watercourse by the turning circle at Durnford Drive is overgrown.
  3. The watercourse by Spyway Mews is overgrown, and wonders if the home owners are aware they must maintain under riparian rules.
  4. The Member of Public has contacted a Dorset Council Flood Risk Manager, who has agreed to carry out a site visit to identify the issue at Durnford Drive.

Sign:

Chairman: Cllr Pearson (Acting Chairperson)

Date:

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- c. 1 Member of public stated the feedback received regarding the School's Environment Project public consultation was upsetting. It was noted the School have made significant amendments to the original plan, based on the Parish Council previous concerns. It was stated the School will not agree to mark / install a full size football pitch, given the pitch is used primarily by school children, and therefore a full size pitch is not appropriate. It was stated School Governors will look at what is needed for the school children in this area by speaking to the Headteacher and PE teacher, and that governors serve the school only.
- d. 1 Member of public stated it was a shame that the other member of public felt that the attitude of the residents during the School Environment Project Consultation was considered disappointing. It was noted it was hard for people to hear, so people were having to shout to be heard, rather than for other reasons. It was noted new issues were raised regarding the proximity of the proposed trees to drainage and residents property's in respect of possible damage which may be cause in future years by tree roots.
- e. 1 Member of public stated that the proposed School Environment Project currently contains plants / shrubs which have poisonous berries one, plus species of trees which were not suitable for the area and would not grow.
- f. 1 Member of public raised concern about an abandoned car by the playing field which has been there for many months.
- g. 1 Member of public stated they fully supported the school environment project, noting a family member who attended the consultation with their young child, felt uncomfortable to speak due to the consultation atmosphere.
- h. 1 Member of public which to re-enforce that fact that the individual interpretation on the meeting atmosphere etc is down to if you are used to debating issues or not. It was stated that there were a lot of people who attended as they had genuine concerns about the project, which they wished to ensure where listened to
- i. 1 Member of public, wished to encourage better communication regarding the School Environment Project, in addition to echoing concerns for drainage and boundary walls. A further concern was raised in regard to the use and maintenance of Willow for the outdoor classroom, stating the Dorset Council do not fully maintain what is already there, so do not believe the Willow will be maintained in future years. The Member of Public also would like to know what came first the Money or the Project idea.  
The meeting was reconvened.

**0924-78. MATTERS ARISING FROM PUBLIC PARTICIPATION**

- a. **RESOLVED/ACTION:** The Clerk will liaise with the MOP to obtain quotes and report back to Council.
- b. It was noted
  - 1. We are chasing Aster Housing.
  - 2. Clearing the watercourse at Durnford Drove may cause the water to speed up and cause more issues, noting sometimes vegetation is required to slow the water down.
  - 3. We are chasing Aster Housing
  - 4. This was noted.
- c. This was noted.
- d. This was noted.
- e. This was noted
- f. It was stated the Parish Council have no authority on Highways issues such as this. Noting if a car is taxed and has a valid MOT they have a right to park on a public road.
- g. This was noted.
- h. This was noted.
- i. This was noted.

**0924-79. PLANNING MATTERS**

a1 Application No: P/TRT/2024/04541

Location: On land to the rear of 21 Spyway Orchard Langton Matravers BH19 3BQ

Proposal: Fell to ground level OR Reduce to crown break below proximity zone of electrical equipment and leave as standing habitat. Replace with a European small leafed lime planted away from the overhead power cables

Comment: It was noted the comment due date had passed but the Clerk would submit via email. Langton Matravers Parish Council would prefer the Sycamore be reduced to crown break below proximity zone of electrical equipment and leave as standing habitat. The Parish Council also echo Cllr Wilson Concerns.

a2. Application No: P/FUL/2024/04128  
Location: Lifton Valley Road Harmans Cross BH19 3DX  
Proposal: Sever land, erect replacement 3 bedroomed single storey bungalow with raised decking  
Comment: Langton Matravers Parish Council expresses concern regarding access onto Valley Road, as well as the need for the provision for five parking bays for a residential home. Should the application be granted, the Parish Council requests that a condition be imposed to ensure the property is used solely as a residential dwelling and not for holiday letting purposes. Additionally, we request that parking be limited to three.

**RESOLVED/ACTION:** Clerk to submit planning decisions to Dorset Council.

a3. Application No. P/HOU/2024/04929  
**RESOLVED/ACTION:** Clerk to request an extension until the 11<sup>th</sup> as the application was released today.

**0924-80. MINUTES FROM PREVIOUS MEETING**

Proposed Cllr Sutton

Seconded Cllr Pearson

**RESOLVED:** The minutes from the full council meeting held on Thursday 8<sup>th</sup> August 2024 were approved and signed as a correct record of the meeting.

Proposed Cllr Sutton

Seconded Cllr Kwantes

**RESOLVED** The minutes from the Extraordinary council meeting held on Tuesday 20<sup>th</sup> August 2024 were approved and signed as a correct record of the meeting.

**0924-81. CLERKS REPORT**

a. Action Log Updates.

The Clerk submitted a report before the meeting detailing actions taken since the last meeting, this was noted.

b. Correspondence

1. Playpark, weeds and growth over boundary wall.

It was noted the Clerk has contacted the contractor and requested a quote.

2. Scaffolding poles for advertising. Raise with planning officer to see if planning ACTION : Cllr Pearson to talk **RESOLVED/ACTION.** Cllr Pearson to contact land owners.

3. Playing field residents' concerns regarding environmental project.  
This item was noted in a confidential session.

c. Football Goal Replacement

This item was postponed pending the School Environment project.

d. Disabled Toilet Condition.

A report was submitted before the meeting, this was discussed.

**RESOLVED/ACTION:** Clerk to order a new support rail at approx. £40-50 for the disabled toilets and arrange fitting with a local contractor.

**0924-82. FINANCE MATTERS**

a. Bank Balances

A report was submitted before the meeting detailing the bank balances as of 31<sup>st</sup> August 2024 this was noted.

|                |            |
|----------------|------------|
| Unity 20477192 | £69,853.86 |
|----------------|------------|

|                |            |
|----------------|------------|
| Unity 20477189 | £13,748.16 |
|----------------|------------|

|       |            |
|-------|------------|
| Total | £83,602.02 |
|-------|------------|

b. Monthly expenditure & Income

A report was submitted before the meeting detailing the monthly expenditure and income for September.

Proposed Cllr Knights

Seconded Cllr Kwantes

**RESOLVED/ACTION:** Clerk to process the expenditure of £2,930.93. The income of £211.94 was noted.

Sign:

Chairman: Cllr Pearson (Acting Chairperson)

Date:

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| Date       | Net     | VAT    | Total   | Description                        | Supplier                 | Tender |
|------------|---------|--------|---------|------------------------------------|--------------------------|--------|
| 12.09.2024 | £36.00  | £0.00  | £36.00  | Annual Rent                        | Scott Estate             | ONLINE |
| 12.09.2024 | £8.74   | £1.75  | £10.49  | Cleaning Products                  | UK Business Supplies Ltd | ONLINE |
| 05.09.2024 | £14.96  | £2.99  | £17.95  | Cleaning Products                  | We Can Source It         | ONLINE |
| 06.09.2024 | £18.32  | £3.67  | £21.99  | Cleaning Products                  | Amazon                   | ONLINE |
| 12.09.2024 | £431.10 | £0.00  | £431.10 | Toilet Block - Cleaning            | Linda McMorrow           | ONLINE |
| 05.09.2024 | £779.77 | £0.00  | £779.77 | Salary                             | Michelle Harrington      | ONLINE |
| 05.09.2024 | £0.00   | £0.00  | £0.00   | National Insurance /<br>Income Tax | HMRC                     | ONLINE |
| 05.09.2024 | £52.12  | £0.00  | £52.12  | Pension                            | NEST                     | DIRDEB |
| 03.09.2024 | £30.00  | £0.00  | £30.00  | Training                           | DAPTC                    | ONLINE |
| 03.09.2024 | £20.00  | £0.00  | £20.00  | Village Hall Rent                  | LM Village Hall          | ONLINE |
| 28.08.2024 | £348.00 | £69.60 | £417.60 | Scribe Accounts<br>Package         | Starboard Systems Ltd    | ONLINE |
| 28.08.2024 | £146.92 | £29.38 | £176.30 | Printer Toner                      | Ink N Toner              | ONLINE |
| 28.08.2024 | £315.00 | £63.00 | £378.00 | Audit                              | BDO LLP                  | ONLINE |
| 20.08.2024 | £71.74  | £3.59  | £75.33  | Electricity - Highways             | SSE - Southern Electric  | DIRDEB |
| 20.08.2024 | £2.48   | £0.50  | £2.98   | Toilet Block - Supplies            | Budgens                  | ONLINE |
| 20.08.2024 | £4.15   | £0.85  | £5.00   | Toilet Block - Supplies            | Amazon                   | ONLINE |
| 20.08.2024 | £449.50 | £0.00  | £449.50 | Toilet Block - Cleaning            | Linda McMorrow           | ONLINE |
| 16.08.2024 | £1.30   | £0.00  | £1.30   | Car Parking                        | BCP Council              | ONLINE |
| 16.08.2024 | £21.25  | £4.25  | £25.50  | Key Cutting Service                | Ashely Security Ltd      | ONLINE |
|            | 2751.35 | 179.58 | 2930.93 |                                    |                          |        |

- c. **Tender Packs**  
A report was submitted before the meeting., this was discussed.  
Thanks were given to the clerk  
Proposed Cllr Knight Seconded Cllr Sutton  
**RESOLVED:** To publish the tender as submitted with the addition for the removal of decaying flowers /  
flower arrangements in the Cemtery
- 0924-83. **ALLOTMENT PEST CONTROL**  
A report was submitted before the meeting, this was discussed.  
Thanks were given to the LMAA Secretary for the detailed report.  
**RESOLVED/ACTION:** Clerk to liaise with the LMAA Secretary to obtain quotes for new fencing around the  
allotments.  
**RESOLVED/ACTION:** Clerk to send a reminder email to allotment holders at the beginning and half way  
through the growing season to remind them of their duty to ensure the paths are kept clear. Add sentence  
in annual renewal letter to re-affirm, which path the allotment holders are responsible for.  
**RESOLVED/ACTION:** Clerk to create a template letter for general issues i.e. keep paths clear, plot in need of  
attention. Once approved templates can be shared with LMAA, who can send if necessary.
- 0924-84. **MEETING CHAIRMAN'S ANNOUNCEMENTS.**  
No issue to report
- 0924-85. **PARISH MATTERS**  
No issue to report.

**0924-86. PORTFOLIO HOLDER / LEAD COUNCILLOR REPORTS**

Portfolio Holders / Lead Councillors were invited to give a verbal update within their area:

- a. DAPTC meeting update. - A report was submitted before the meeting, this was noted.
- b. Ways & Means (including finance, HR, legal & governance) - Nothing to report.
- c. Planning & Housing – Cllr Sutton will share the housing needs figure with all Councillors after the meeting.
- d. Highways and Transport
  1. Pavements – Update on repairs Cllr Sutton submitted a report before the meeting, this was discussed.
- e. Parish Amenities (including Cemetery, allotments, playground, and woodland trail)
  1. Allotment: Cllr Pearson noted there are a couple of plot available and will endeavour to show possible new allotment holders around soon.
  2. Cemetery: Cllr Pearson noted she and the Clerk had attended a site meeting with a Dorset Council landscaper in regard to a possible design. Once the details are available this would be shared with the Council.  
**ACTION:** Clerk to chase Mar Haysom for a start date to clean the soil.
- f. Parish infrastructure (including street lighting, toilets, bus shelter, parish office and utilities – Nothing to report.
- g. Quarries / Agriculture Nothing to report.
- h. Community & Communications (including surgery, school liaison & grant application)  
Cllr Sutton noted concerns which had been raised within the “Coffee Pot” regarding:
  1. The School environment project.
  2. Noted weed spraying had been carried out in the Parish.
  3. Footpath / Stiles at Acton are in a poor state of repair. Cllr Sutton has reported to Dorset Council.
- i. Environment and Tourism – Nothing to report..
- j. Emergency Planning. Nothing to report.

**0924-87. PLAYING FIELD ENVIRONMENT PROJECT**

**RESOLVED:** Under the Public Bodies (Admission to meetings) Act 1960 s1(2), the press and public were excluded for the remainder of this agenda due to the confidential nature of the business to be transacted. Cllr Kwantes left the meeting

A discussion was held within a confidential session, however the following is not classed to be of a confidential nature.

Proposed Cllr Knight

Seconded Cllr Sutton

**RESOLVED/ACTION:** Clerk to write to the School Governors to re-iterate, the Parish Council in principle support the project, but that there are concerns which need to be address, noting these concerns were raised during the public consultation the Governors held.

1. There is a sewage pipe running in close proximity to the northern boundary. While we acknowledge the intention of planting trees that represent the school class names, we request specific details regarding the species of trees or shrubs being planted, along with the exact location of each.
2. Although the proposed trees and shrubs are expected to remain relatively small in the near future, their root systems could eventually pose a risk to boundary walls and neighbouring properties. Could the governors provide specific details regarding the species of trees being planted and confirm the exact distance they will be located from the boundary? This clarification will help assess the potential long-term impact on surrounding structures.
3. More detail is requested in regard to the Coppice area, and the need for an additional area for Forest School, in relation to the Woodland Trail which is already in use by the Forest School.

Letter to offer meeting with the Clerk and to reaffirm the Parish Council wish to work together, to be able to resolve any concerns constructively, ultimately ensuring that both the school and local residents are satisfied with the outcome.

**0924-88. DATE OF NEXT MEETING**

The next meeting:

Date: Thursday 10<sup>th</sup> October 2024

Location: Langton Matravers Village Hall

Time: 19:00

Closed at 21.43

Sign:

Date:

Chairman: Cllr Pearson (Acting Chairperson)

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## Clerks Report

### a. Action Log – Previous Minute action updates

A copy of the full action log can be referenced at the end of this document.  
To note and discuss action updates.

Actions for noting.

1. Planning Comments submitted.
2. Planning Extension granted for P/HOU/2024/04929 until 11<sup>th</sup> October
3. Disabled grab rail ordered. Contractor awaiting delivery.
4. Monthly expenditure paid.
5. Cemetery - Haysom's has stated they will commence cleaning the soil mid-October. Clerk has contacted the grounds maintenance team to arrange cutting the bracken. Plus is working on Heras fencing to secure the site during the works.

Actions requiring discussion

1. Allotment Fencing. - Contractor carried out site visit, has recommended metal post and rail. Cost for materials and labour approx. £45K.

A full copy of the action log can be obtained by requesting a copy from the Clerk.

### b. Correspondence.

1. Bournemouth-Swanage Motor Road Ferry Company –Toll Review Application - Notification Of Public Inquiry: Inquiry date set for 10am on Tuesday 10 December 2024 at: Studland Village Hall – To note.
2. Access to old tennis courts. – To discuss and agree away forward.
3. Overgrown hedge. – To discuss and agree away forward.
4. DAPTC AGM Notification. – To discuss and agree away forward.

### c. School Environment Project Update.

To note any updates after the Clerks meeting on Friday 4<sup>th</sup> October 2024

### d. 2025 Annual Parish Meeting date.

To set the 2025 Annual Parish Meeting date.

### e. Disabled Toilet signage & window.

To discuss and agree away forward.

1. It was suggested to the Clerk that a sign be added to the external wall or door of the toilet block indicating there is a disabled toilet. Noting there is a sign currently but it is inside the main toilet door.
2. The exterior of the wooden window frame in the disabled toilet, has signs of rot and is in need of replacing.

## Action Log

| Action Number (year number / consecutive number) | When Initiated? | Who is Actioned? | Title                     | Details                                                                                                                                                                                                                                                                                 | Status (progress description plus colour code: Red - no progress; Amber - action in progress; Green - action completed) - Yellow action required during next meeting. |
|--------------------------------------------------|-----------------|------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 0924-79                                          | 12-Sep-24       | Clerk            | Planning                  | Submit Comments                                                                                                                                                                                                                                                                         | Submitted                                                                                                                                                             |
| 0924-79                                          | 12-Sep-24       | Clerk            | Planning Extension        | Clerk to request an extension until the 11 <sup>th</sup> as the application was released today.                                                                                                                                                                                         | Granted until 11th                                                                                                                                                    |
| 0924-81 b2                                       | 12-Sep-24       | Cllr Pearson     | Scaffolding               | Cllr Pearson to contact land owners.                                                                                                                                                                                                                                                    |                                                                                                                                                                       |
| 0924-81 d                                        | 12-Sep-24       | Clerk            | Disabled Toilet Grab Rail | Clerk to order a new support rail at approx. £40-50 for the disabled toilets and arrange fitting with a local contractor                                                                                                                                                                | 24-06-24 Ordered                                                                                                                                                      |
| 0924-82                                          | 12-Sep-24       | Clerk            | Finance                   | Clerk to process payments                                                                                                                                                                                                                                                               | Processed                                                                                                                                                             |
| 0924-83                                          | 12-Sep-24       | Clerk            | Allotments                | Clerk to liaise with the LMAA Secretary to obtain quotes for new fencing around the allotments.                                                                                                                                                                                         | Contractor carried out site visit, has recommended metal post and rail. Cost for materials and labour approx. £45K.                                                   |
| 0924-83                                          | 12-Sep-24       | Clerk            | Allotments                | Clerk to send a reminder email to allotment holders at the beginning and half way through the growing season to remind them of their duty to ensure the paths are kept clear. Add sentence in annual renewal letter to re-affirm, which path the allotment holders are responsible for. |                                                                                                                                                                       |
| 0924-83                                          | 12-Sep-24       | Clerk            | Allotments                | Clerk to create a template letter for general issues i.e. keep paths clear, plot in need of attention. Once approved templates can be shared with LMAA, who can send if necessary.                                                                                                      |                                                                                                                                                                       |

|                                      |           |                         |                            |                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|--------------------------------------|-----------|-------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 0924-86<br>0524-17d                  | June 24   | Cllr Pearson &<br>Clerk | Cemetery New<br>extension  | Cleaning of soil in New Extension                                                                                                                                                                                                                                                                                                                             | Daryle emailed to confirm acceptance of offer. Plus to discuss fencing requirements 06-06-24 Clerk emailed to follow up 14-06-24 email from Mark confirming work may commence in August 21-09-24 Email received stating work will commence Mid-October weather allowing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 0824-64d                             | 08-Aug-24 | Clerk                   |                            | Clerk to approve the quote for grass cutting prior to commencing soil cleanup. Cllr Kwantes and the Clerk to collaborate to retrospectively update the land registry details. Clerk to coordinate with the planning department to secure a change of use for the portion of the new extension that was not covered in the original change of use application. | 23-08-24 Clerk emailed Planning to enquiry regarding change of use and local authority permitted development.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 0824-61c                             | 08-Aug-24 | Clerk                   | Redwood Account - Savings  | Clerk to open a 95 day Redwood Bank account. Noting a £10,000 opening deposit                                                                                                                                                                                                                                                                                 | 12-08-24 Email sent to Daryle & Peter. Process on hold until all Cllr's available to continue.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 0824-64                              | 08-Aug-24 | Cllr Golob              | Scope of Works - Pavements | Cllr Golob to investigate the cost to engage with local experts to draw up a scope of works to repair the pavement outside the church.                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 0724-42a,<br>0224-94 ,<br>1223-54 a5 | 14-Dec-23 | Clerk                   | Assets of Community Value  | Clerk to apply to re-register the Scout & Guide Hut, the Public toilet / Parish office and St George's playing field.                                                                                                                                                                                                                                         | 15-01-24 Email received from resident requested Council consider the following assets: Allotments (owned by National Trust); Museum (Church); Old Malthouse (SATAO - directors - Marcus Clarke/Simon Moll).; Putlake - owner Henry Scott (Scott Estate) The Kings Arms; Timpson Cottages; Speakers Corner (where Reg Saville's bench is) It is also suggested the Woodland Trail / Orchard be considered 02-02-24 Forms completed disseminated to Cllr's for review in February meeting. 08-02-24 agreed forms to submit as presented 22-02-24 Village Hall listed as an ACV by DC 23-02-24 Scout Hut, Public toilets / office & St Georges Playing field forms submitted 23-02-24 Village Hall confirmed as ACV by DC 11-03-24 The clerk was asked to Investigate and report back as to what happens if the entire Old Malt House site is put up for sale if the tennis courts and walled garden are listed as an Asset of Community Value. 19-03-24 Spoke with Fiona DC who is checking with manager and will come back. 25-04-24 Public toilets and parish office listed as an ACV by DC 02-05-24 any residential area cannot be listed as |

|          |           |                              |                                  |                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------|-----------|------------------------------|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          |           |                              |                                  |                                                                                                                                                                                                   | an ACV, therefore the Old Rectory (when formally a residential care home) cannot be listed. the OMH site, is still pending. 02-05-24 St Georges Playing field and The Scout and Guide Hut have been approved for listing. 26-06-24 Advice received from DC stating individual areas of a single property can be listed but if not adjoining must be listed separately. Remembering we must be able to prove they are and have been an asset over the last 5 years mini, and will continue to be an asset. Recommend to continue to list Tennis Court (Old Malt House) and consider Pre School playground. To not continue with Old Malt House allotments or Cricket pitch. as believed to not have been used by residents for many years. 11-07-24 Clerk to prepare and submit applications to Dorset Council to register the Old Malt House Tennis Court, Pre-school playing ground area and old Cricket pitch area as an Asset of Community Value. - Clerk to email Cllr's applications for help regarding proof Community Asset for 5 years including Kings Arm's Application 22-07-24 Kings Arms, OMH (Tennis Court, Cricket Pitch & Pre-school playground) and allotment applications sent to Cllr's for feedback 27-08-24 OMH applications sent to DC. |
| 0724-43d | 11-Jul-24 | Clerk                        | Equals Money Account             | Clerk to open an Equals Money account and once open to close the Unity Credit Card                                                                                                                | 20-07-24 On Hold (All Cllr's to submit Id for checks)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 0724-44  | 11-Jul-24 | Clerk                        | Spyway Lane - Sleeping Policemen | Clerk to write to the Holiday Property Bond and National Trust representatives and request they install / repair sleeping policemen down Spyway lane to help guide run off water into the gutter. | 15-07-24 Email sent 16-07-24 NT Response "We are looking at funding the track works up to Spyway through the NFM and also the 'speed bump' at the entrance of the Spyway car park will be enhanced as part of this. This might be 6months to a year off. However we will be redoing the speed bump (water diverter at car park entrance) with hogging and digging out all of the grips we installed. " 17-07-24 HPB response "Thanks for both emails. HPB are not in a position to add anything to this discussion/action at the moment."                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 0624-28d | 13-Jun-24 | Clerk                        | Policies and RA's                | Clerk to renew and publish all policies and risk assessments.                                                                                                                                     | Word Documents being altered with date ready for uploading                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 0624-28e | 13-Jun-24 | Cllr Pearson & Cllr Christie | Waste Bin Replacement            | Cllr Pearson and Cllr Christie will look each time they pass, to monitor the level of use.                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

|                      |           |                             |                                 |                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------------------|-----------|-----------------------------|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 0624-29              | 13-Jun-24 | Cllr Christie               | Safety of Lithium-ion Batteries | Cllr Christie to look to incorporate the subject of safe Lithium-ion Batteries storage and disposable into the Parish Council environment policy, and to present to Council for approval.     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 0624-32              | 13-Jun-24 | Clerk                       | Football Goal Removal           | Clerk to talk to the school plus to ask for feedback from residents via the dubber article regarding removing the goal post                                                                   | 20-06-24 Will be included in next months article. 20-06-24 reply from school asking for it to be removed. Jul-24 section in dubber article asking residents to feedback <a href="#">08-08-24</a> Clerk to obtain quotes to replacement the goal post, but with goal posts with integrated basketball hoop.                                                                                                                                                                                                                                            |
| 0524-9b1             |           | Clerk                       | Letter                          | Clerk to write to Dorset Council and Morebus, highlighting the need for a regular bus service, including during short term road works.                                                        | 10-07-24 Clerk meet with a MoreBus representative at a Swanage Railway Event. The issue of bus transport was discussed. It was stated Morebus does not like not running a bus service through Langton Matravers, as not only does it leave residents stranded, but the more people get used to other modes of transport the less they use the bus in the future. Morebus are happy to have a meeting with PC & DC to discuss options. 16-07-24 Email sent to 'david.lee-kong@gosouthcoast.co.uk' asking to put meeting on hold until return of Cllr's |
| 0624-28h<br>0524-14c | 09-May-24 | Cllr Kwantes & Cllr Pearson | Land Registry                   | Registering land owned / leased with land registry                                                                                                                                            | <a href="#">09-05-24</a> Clerk to contact NALC and SLCC to see if they offer professional help with this land registry. Access to HR advisors, not solicitors Cllr Kwantes has agreed to take on project with the assistance of the Clerk <a href="#">13-06-24</a> Cllr Kwantes and Cllr Pearson agreed to attend the Parish office when the Clerk was about, to help locate the lease agreements.                                                                                                                                                    |
| 0424-122             | 11-Apr-24 | Clerk                       | Surface Water Site meeting      | Clerk to write Stakeholders – (Aster Synergy, National Trust, Holiday Property Bond Cottages & Environmental Team) including report photo's to ask for meeting to discuss the flooding issue. | 06-05-24 Letter drafted. 28-05-24 meeting set for NT & HPB 4pm Thursday 13-06-24 Proactive meeting with NT, HPB & LMPC Cllr Christie will produce a report and present in July                                                                                                                                                                                                                                                                                                                                                                        |

# Finance Report

All recommendations in this report are made by the Clerk unless stated otherwise.

|                 |                                         |
|-----------------|-----------------------------------------|
| <b>1024-96a</b> | <b>Bank Balance</b>                     |
|                 | As of 30 <sup>th</sup> September 2024   |
|                 | Unity 20477192    £70,338.05            |
|                 | Unity 20477189    £31,744.61            |
|                 | <b>Total                £102,082.66</b> |

- b
- Monthly expenditure**  
To approve the below expenditure

## Expenditure

| Date       | Net            | VAT            | Total            | Description                   | Supplier                     | Bank             | Tender |
|------------|----------------|----------------|------------------|-------------------------------|------------------------------|------------------|--------|
| 30.09.2024 | £10.00         | £0.00          | £10.00           | Batteries                     | Tesco                        | Unity Trust Bank | ONLINE |
| 30.09.2024 | £41.66         | £8.33          | £49.99           | Grab Rail                     | Screwfix                     | Unity Trust Bank | ONLINE |
| 30.09.2024 | £440.00        | £88.00         | £528.00          | SID post                      | Dorset Council               | Unity Trust Bank | ONLINE |
| 30.09.2024 | £77.59         | £15.52         | £93.11           | Phone & Broadband             | XLN Business Services - Sept | Unity Trust Bank | ONLINE |
| 30.09.2024 | £77.59         | £15.52         | £93.11           | Phone & Broadband             | XLN Business Services - Aug  | Unity Trust Bank | ONLINE |
| 24.09.2024 | £71.74         | £3.59          | £75.33           | Electricity - Highways        | SSE - Southern Electric      | Unity Trust Bank | ONLINE |
| 24.09.2024 | £157.00        | £0.00          | £157.00          | Cemetery External Roof Repair | Les Harriott                 | Unity Trust Bank | ONLINE |
|            | TBC            |                |                  | Salary                        |                              |                  |        |
|            | TBC            |                |                  | Toilet Block Cleaning         |                              |                  |        |
|            | <b>£875.58</b> | <b>£130.96</b> | <b>£1,006.54</b> |                               |                              |                  |        |

## Income

| Date       | Net             | VAT      | Total           | Description  | Customer             | Bank                       | Notes                                       |
|------------|-----------------|----------|-----------------|--------------|----------------------|----------------------------|---------------------------------------------|
| 01.10.2024 | £60.00          | £0.00    | £60.00          | Memorial Fee | Haysom Purbeck Stone | Unity Trust Bank           | Additional Memorial Inscription - Plot P20A |
| 01.10.2024 | £20,600.00      | £0.00    | £20,600.00      | Precept      | Dorset Council       | Unity Trust Bank           |                                             |
| 01.10.2024 | £484.19         | £0.00    | £484.19         | Interest     | Unity Trust Bank     | Unity Trust Bank - Savings |                                             |
|            | <b>21144.19</b> | <b>0</b> | <b>21144.19</b> |              |                      |                            |                                             |

- c.
- Allotment fees 2026**  
To discuss and agree the allotment fees for 2026
- d.
- Notice of Conclusion of Audit.**  
To noted BDO LLP have completed their review of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2024, and made no recommendations. The Notice of Conclusion of Audit was published on the LMPC website from 10<sup>th</sup> September 2024.