

Notice of an Extraordinary Parish Council Meeting.

Parish Council Office: 1A The High Street, Langton Matravers, Dorset BH19 3HA

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100

Parish Councillors,

You are hereby summoned to attend the following meeting:

Meeting ...	Parish Council
Time...	19:00hrs
Date...	Thursday 8 th August 2024
Place...	Langton Matravers Village Hall

County Councillor, the National Trust and Members of Public are cordially invited to join the meeting

Yours faithfully



Michelle Harrington Parish
Clerk & RFO

5th August 2024

AGENDA

0824-52. APOLOGIES FOR ABSENCE

To receive apologies of absence and to approve the reasons given. (Local Government Act (LGA) 1972 s85 (1))

0824-53. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations).

0824-54. DORSET COUNCILLOR'S REPORT

To receive a report from the South East Purbeck Ward Member of Dorset Council.

0824-55. NATIONAL TRUST REPORT

To receive a report from the National Trust.

0824-56. PUBLIC PARTICIPATION.

Questions from members of public.

0824-57. MATTERS ARISING FROM PUBLIC PARTICIPATION.

To discuss any matter arising from the Public Participation agenda item.

0824-58. PLANNING AND LICENSING MATTERS

To receive and consider all planning and licensing matters. N.B. Any application received after the agenda publication date may still be considered during the meeting. For an up to date list of applications to be discussed please check the website.

To note no planning applications have been received before the publication of the agenda.

0824-59. PREVIOUS MEETING MINUTES – APPENDIX

To confirm the minutes of the last full Council meeting and Extraordinary Council meeting.. (LGA 1972 sch 12, para 41(1)).

0824-60. MATTERS ARISING / CLERKS REPORT - APPENDIX

To note actions may be updated after the agenda is published. A copy can be requested from the Clerk.

- a. Action Log Updates.
- b. Correspondence
 - 1. School Environment Project - Update
- c. Dorset Council "A Big Conversation".
- d. Football goal – Playing field.

0824-61. FINANCIAL MATTERS - APPENDIX

- a. Bank balance. – To note
- b. Monthly income and expenditure - To approve the monthly expenditure and note the income.
- c. Saving Account – To discuss saving account options.

0824-62. CHAIRMAN'S ANNOUNCEMENTS

To receive a report from the Council Chairman and or Vice Chairman.

0824-63. PARISH MATTERS

To note any urgent matter not listed on previously listed on the agenda. (Note items may be added to a future agenda for full discussion).

0824-64. PORTFOLIO HOLDER / LEAD COUNCILLOR REPORTS

To note and discuss any update from:

- a. Ways & Means (including finance, HR, legal & governance)
- b. Planning & Housing
- c. Highways and Transport
 - 1. Report from meeting with Cllr Wilson - **APPENDIX**
- d. Parish Amenities (including Cemetery, allotments, playground and woodland trail)
 - 1. Cemetery New extension quote for clearance, land registry and change of use application. - **APPENDIX**
- e. Parish infrastructure (including street lighting, toilets, bus shelter, parish office and utilities)
- f. Quarries / Agriculture
- g. Community & Communications (including surgery, school liaison & grant application).
- h. Environment and Tourism
- i. Emergency Planning.

Parish Council of Langton Matravers

MINUTES OF THE PARISH COUNCIL MEETING OF LANGTON MATRAVERS PARISH COUNCIL HELD ON THURSDAY 11TH JULY 2024 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

PRESENT:

Cllr Christie, Cllr Goleb, Cllr Knight, Cllr Kwantes, Cllr Pearson, & Cllr Sutton.

IN ATTENDANCE:

4 Members of Public, & Michelle Harrington (Clerk)

ABSENT:

All councillors were present.

It was noted this meeting is being recorded. All recordings will be deleted once the draft minutes are typed.

0724-34. APOLOGIES FOR ABSENCE

All councillors were present.

0724-35. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

Cllr Pearson declared a non-pecuniary interest as a neighbour to planning applications item number a3.

No further declaration was made. NB this does not preclude any later declarations.

0724-36. DORSET COUNCILLOR'S REPORT

Cllr Wilson submitted a written report before the meeting highlighting:

Weed Control – Dorset Council (DC) plan to spray in July. This spraying is mostly along the pavements/ road intersections to prevent the plants growing down and breaking up the sealed tarmac surface. DC confirmed the use of chemical weed killers as standard. The Parish Council concern regarding the use of chemicals was noted by DC. Cllr Ben Wilson is happy to discuss this matter further with the Parish Council (PC) to understand how the PC wish to take this forward.

Pavements – It was noted a meeting will take place on the 12th July with Cllr Wilson and the Parish Chairman, Vice-Chairman and Clerk.

Community Land Trust (CLT) – Cllr Wilson met with Maggie Sutton, CLT Secretary on the 18th June to discuss support required from DC Councillor and DC. Cllr Wilson has provided an initial point of contact in DC and will continue to look for further support opportunities

Highways - 20 MPH zone remains on track for implementation 19th July! Well done all involved!

Thanks were given to Cllr Wilson in regard to the detailed report specific to our local area.

0724-37. NATIONAL TRUST REPORT

No report was submitted before the meeting, this was noted.

0724-38. PUBLIC PARTICIPATION

The meeting was adjourned.

- a. 1 member of public wished to update the Parish Council regarding the dumped motorbike, stating it has now been removed. This incident has raised awareness in the time it takes for Dorset Police to respond to an urgent report. Can the Parish Council advise what phone number residents can contact Swanage Police Station on when they are open.
- b. 1 member of public asked if the Parish Council knows who owns the path which runs alongside the old Cemetery, as it is over grown and nearly impossible to get through. The member also stated the state of the village as a whole in regard to weeds is disgraceful.
- c. 1 member of public raised a concern about the condition of the land to the west of the allotments, which is covered in thistles about to seed. Can the Parish Council contact the owner of the land and request they do something to stop the thistles from spreading their seeds all over the allotments.
- d. 1 member of public raised two concerns via email to the Clerk before the meeting.
 - Concern regarding commercial properties being registering as an Asset of Community Value.
 - Believes that rather than removing the goal post in the playing field, the Parish Council look to add to the facility for people wishing to play football outside of school hours.

Sign:

Date:

Chairman:

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The meeting was reconvened.

0724-39. MATTERS ARISING FROM PUBLIC PARTICIPATION

a. **ACTION:** Clerk to try to find a contact phone number for Swanage Police Station which can be published on the Parish Council website.

ACTION: Clerk to write to the local area Superintendent to enquire as to why as of 11th July 2024 no contact had been made to the residents who raised a concern regarding an update on the abandoned motorbike.

b. **ACTION:** Clerk to report to Dorset Council the overgrown state of footpath (SE16/2)

c. **ACTION:** Cllr Christie will contact the land owner to request the area is cut back.

0724-40. PLANNING MATTERS

a1 Application No: P/FUL/2024/03110

Location: Bottom Flat 21 High Street Langton Matravers BH19 3HA

Proposal: Erect single ~~storey~~ rear and side extension to replace existing; detached garden room

Proposed Cllr Christie

Seconded Cllr Pearson

RESOLVED: Langton Matravers Parish Council have no objection to this application related to material considerations, but would encourage Dorset Council planning to ensure a party wall agreement is put in place with all relevant parties.

a2 Application No: P/HOU/2024/03505

Location: Sweetbriars Durnford Drive Langton Matravers BH19 3HG

Proposal: Erect single storey extension and garden room, refurbishment to existing dwelling

Proposed Cllr Christie

Seconded Cllr Pearson

RESOLVED: No objection.

a3 Application No: P/LBC/2024/03608

Location: 57 High Street Langton Matravers BH19 3HA

Proposal: Proposed re-roofing

Proposed Cllr Christie

Seconded Cllr Pearson

RESOLVED: It was noted if a full planning application is received in line with the LBC, The Clerk can submit the same comment. No objection.

a4 Application No: P/T&T/2024/03712

Location: Langton House, Durnford Drive, Langton Matravers BH19 3HG

Proposal: T1 Ash – Fall Stem to be left at approx. 3m for a habitat feature. No replacement planting planned due to density of woodlands at this location

Proposed Cllr Knight

Seconded Cllr Christie

RESOLVED: To request a replacement tree be planted someone else on the property.

a5 Application No: P/FUL/2024/03475 & P/LBC/2024/03894

Location: Lesson House, Field Studies Centre, Langton Matravers BH19 3EU

Proposal: Demolition of existing stone/brick structure & replace with a new single story extension to provide W/C & shower facilities. Relocate existing equipment store room to the hall, by way of constructing a mezzanine structure. Provide a new dormitory which is to include a new window to the extension granted planning permission in 2013. Convert existing power room to a shower room.

RESOLVED: To request an extension, for councillors to discuss over email and if necessary to call an Extra Ordinary meeting.

ACTION: Clerk to submit planning decisions to Dorset Council.

0724-41. MINUTES FROM PREVIOUS MEETING

The minutes from the full council meeting held on Thursday 13th June 2024 were approved and signed as a correct record of the meeting.

0724-42. MATTERS ARISING / CLERKS REPORT

a. Action Log Updates.

The Clerk submitted a report before the meeting detailing actions taken since the last meeting, this was discussed.

1. Asset of Community Value.

A update was submitted before the meeting detailing advice the clerk had received regarding the Old Malthouse site.

RESOLVED: To apply to Dorset Council for the Old Malt House Tennis Court, Pre-school playing ground area and old Cricket pitch area, as three separate applications, to become an Asset of Community Value. To not apply for the Old Malt House sunken garden / allotment area as an asset of community value.

RESOLVED: To send the Kings Arms application to Councillors for their input before submitting to Dorset Council.

ACTION: Clerk to prepare and submit applications to Dorset Council to register the Old Malt House Tennis Court, Pre-school playing ground area and old Cricket pitch area as an Asset of Community Value.

ACTION: Clerk to send the Kings Arms application to Councillors for their input before submitting.

b. Correspondence

1. Dry Stone Wall south side of the High Street, east of the Steppes bus stop – It was noted Putlake are aware and plan to carry out repairs and hedge works along the boundary.
2. The PCC of St Aldhelm – Fundraising donation request. – It was noted the Parish Council have nothing suitable for donation.
3. St Georges Playing Fields – Environment Improvements
ACTION: Clerk to email Cllr Wilson after site visit, with the following
 1. Although the School holds the licence to use the field during school hours the Parish Council (Residents) hold the licence to use the field all other times. The Parish Council would appreciate being consulted by Dorset Council in respect to this project before work begins.
 2. The area is a much loved and used playing area. It is believed that any wildflower planting on the boundary of a football pitch will not have a chance to develop as children do run around the pitch and balls will inevitably go into the area.
 3. The hedge which is proposed along the Parish Council play park fence (North East corner), is a potential health and safety risk, as branches will grow through the fence and stick out including at children's eye level.
 4. The trees along the southern boundary run alongside a woodland trail area created with the school and forest school specifically in mind. Also the long grass along this boundary would restrict access to the woodland trail, which is not only used by children but residents outside of school hours.
 5. What guarantees are in place as to who will maintain the trees, hedges and other areas in years to come.
4. Member of Public – Aster Housing Gutter clearance – It was noted, Cllr Christie is dealing with flooding and this will be addressed as part of this project.

c. The use of herbicides and pesticides around the Parish Highways.

Proposed Cllr Pearson

Seconded Cllr Knight

RESOLVED: To access a copy of the data sheet regarding the herbicides and pesticides Dorset Council use to kill weeds in and around Langton Matravers. To pass to a local residents knowledgeable in chemical compounds to advise the Parish Council on the safety aspect around children and pets.

ACTION: Clerk to request a copy of the data sheet regarding the herbicides and pesticides Dorset Council use to kill weeds in and around Langton Matravers.

0724-43. FINANCE MATTERS

a. Bank Balances

A report was submitted before the meeting detailing the bank balances as of 30th June 2024 this was noted.

Unity 20477192	£69,853.86
Unity 20477189	£19,032.91
Total	£88,886.77

b. Monthly expenditure & income

A report was submitted before the meeting detailing the monthly expenditure and income for June 2024.

Proposed Cllr Christie

Seconded Cllr Pearson

RESOLVED: The expenditure of £2,984.66 was agreed, and the income of £486.71 was noted.

ACTION: Clerk to process payments.

Sign:

Date:

Chairman:

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Date	Net	VAT	Total	Description	Supplier
09.07.2024	£467.98	£0.00	£467.98	Toilet Block - Cleaning	Linda McMorrow
09.07.2024	£8.32	£1.66	£9.98	Toilet Block - Cleaning	MISP Ltd
09.07.2024	£13.59	£2.72	£16.31	Toilet Block - Cleaning	We Can Source It
01.07.2024	£818.78	£0.00	£818.78	Salary	Michelle Harrington
01.07.2024	£225.97	£0.00	£225.97	National Insurance / Income Tax	HMRC
01.07.2024	£51.48	£0.00	£51.48	Pension	NEST
27.06.2024	£510.00	£102.00	£612.00	Hand dryers	M P Hall
27.06.2024	£71.74	£3.59	£75.33	Electricity - Highways	SSE - Southern Electric
27.06.2024	£77.59	£15.52	£93.11	Phone & Broadband	XLN Business Services
27.06.2024	£9.72	£0.00	£9.72	Computer	Corfe Castle Parish Council
27.06.2024	£10.00	£0.00	£10.00	Training	Dorset Council
20.06.2024	£594.00	£0.00	£594.00	Priest Way Leaflet printing and design	Maria Burns -Illustrator & Design
	2,859.17	125.49	3,984.66		

Banking requirements

The Clerk submitted a written report before the meeting.

Proposed Ctr Goals

Secord, R. D., & Charles, J. (1990).

RESOLVED: Look investigate other accounts available i.e. 30 day accounts.

ACTION: Clerk to investigate other accounts available and report back to Council.

d. Pre-paid / Debit Card

The Clerk submitted a written report before the meeting.

Processed Cfr Pearson

Seconded Clerk Christine

RESOLVED: To open an Equals Money account, to purchase a Pre-paid card for £10. Once open and in place to cancel the Unity Card.

ACTION: Clerk to open an Equals Money account and once open to close the Unity Credit Card

Age	Insurance
18-24	100%
25-34	100%
35-44	100%
45-54	100%
55-64	100%
65-74	100%
75+	100%

The Clerk submitted a written report before the meeting.

RESOLVED: To renew the Langton Matravers Parish Council general insurance policy with the current provider at a cost of £755.50.

ACTION: Clerk to process the insurance renewal.

0724-44. CHAIRMAN'S ANNOUNCEMENTS.

A verbal report was given by Mr Christie, reading:

1. We extend our heartfelt gratitude to Councillor Knight for his extraordinary efforts and dedicated service over the past 10 years as Councillor and Parish Council Chairman. We owe him a deep debt of gratitude and appreciation for his invaluable contributions...
2. Flooding report

ACTION: Clerk to write to the Holiday Property Bond and National Trust representatives and request they install / repair sleeping policemen down Sowway lane to help guide run off water into the gutter.

The meeting was adjourned for medical reasons.

0724-45. PARISH MATTERS

Postponed to the August meeting

0724-46. PORTFOLIO HOLDER / LEAD COUNCILLOR REPORTS

Postponed to the August meeting

0714-43. DATE OF NEXT MEETING

Supernovae added: Date: Thursday 8th August 2024

Location: Lorton Matrasers Village Hall

Time: 19:00

Closed at 20.98

Parish Council of Langton Matravers

MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING OF LANGTON MATRAVERS PARISH COUNCIL HELD ON THURSDAY 25TH JULY 2024 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

PRESENT:

Clr Golob, Clr Knight, Clr Kwantes, Clr Pearson (Meeting Chairman), & Clr Sutton.

IN ATTENDANCE:

1 Members of Public & Michelle Harrington (Clerk)

ABSENT:

Clr Christie.

It was noted this meeting is being recorded. All recordings will be deleted once the draft minutes are typed.

0724-47. APOLOGIES FOR ABSENCE

Apologies were noted for Clr Christie and an extended absence of leave granted.

0724-48. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

No declaration was made. NB this does not preclude any later declarations.

0724-49. PLANNING MATTERS

a1

Application No: a. P/LBC/2024/03894 & P/FUL/2024/03475

Location: Leeson House Field Studies Centre Access To Leeson House Langton Matravers BH19 3EU.

Proposal: Demolition of existing stone/brick structure & replace with a new single ~~storey~~ extension to provide WC & shower facilities; Relocate existing equipment store room to the hall, by way of constructing a mezzanine structure; Provide a new dormitory, which is to include a new window to the extension granted planning permission in 2013. Convert existing powder room to a shower room

Proposed Clr Knight

Seconded Clr Golob

RESOLVED: Langton Matravers Parish Council support application P/LBC/2024/03894 & P/FUL/2024/03475, however request a condition be added that the existing soak away provision is improved, by adding attenuation tanks, in order to mitigate excess flooding in the local area caused by water run-off.

ACTION: Clerk to submit planning decisions to Dorset Council.

0724-50. PARISH MATTERS

Thanks were given to the Clerk for initial work on the Grounds Maintenance and Public Convenience tender documents. It was suggested a Governance Committee is convened.

It was noted Dorset Council are running a campaign called "A Big Conversation". This will be on the August agenda, where Councillors will be asked to provide a list of areas they think Dorset Council should be focused on.

0724-51. PORTFOLIO HOLDER / LEAD COUNCILLOR REPORTS

Portfolio Holders / Lead Councillors were invited to give a verbal update within their area:

- Ways & Means (including finance, HR, legal & governance) - Nothing to report.
- Planning & Housing – It was noted the CLT held a public meeting recently. There was general support to proceed with exploring opportunities to build on land provided by the National Trust. The area if land is on the Southside of the village to the west near ~~Cannon Field~~.

ACTION: Clr Sutton to send CLT presentation document to Clerk, who in turn will forward to all Councillors.

- Highways and Transport – It was noted a full report from the walkabout with Clr Ben Wilson will be submitted in the August meeting.

It was noted Clr Kwantes and Clr Pearson recently attended the PTAG meeting. During this meeting the old 2RN bus to Anne was discussed. It was noted there will be a further meeting which a representative of Langton Matravers Parish Council will be invited to attend, to discuss options on the running of the 2RN bus.

RESOLVED: Clr Kwantes attend the 2RN follow up meeting, to explore other ways the bus can be used for residents and report back to Council.

Sign:

Chairman: Clr Christie

Date:

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- d. Parish Amenities (including Cemetery, allotments, playground, and woodland trail) – It was noted we were informed we needed to have an Ecology survey carried out, due to the time scales involved, this was commissioned under the Clerks delegated powers. The survey has come back stating there are no protected species in the area. Work to clean the soil is due to commence during the second week of September.
It was noted remedial work has been carried out by Wessex Industrial Doors filling the cavity wall gap. It was noted there is still a gap in the roof, and the Parish Council will need to investigate treatment / replacing the porch ceiling due to woodworm.
- e. Parish Infrastructure (including street lighting, toilets, bus shelter, parish office and utilities – Nothing to report.
- f. Quarries / Agriculture Nothing to report.
- g. Community & Communications (including surgery, school liaison & grant application)
It was noted Cllr Sutton will not be in attendance at the next Coffee Pot.
- h. Environment and Tourism – Nothing to report..
- i. Emergency Planning. It was noted Cllr Pearson and Mr Vaughan Arbuckle have a meeting with the Rotary flooding team next week.

Closed at 19.27

Matters Arising / Clerks Report

a. Action Log

Action Number (year number / consecutive number)	Who is Actioned?	Title	Details	Status (progress description plus colour code: Red - no progress; Amber - action in progress; Green - action completed) - Yellow action required during next meeting.
0724-42a, 0224-94, 1223-54 a5	Clerk	Assets of Community Value	Clerk to apply to re-register the Scout & Guide Hut, the Public toilet / Parish office and St George's playing field.	15-01-24 Email received from resident requested Council consider the following assets: Allotments (owned by National Trust); Museum (Church); Old Malthouse (SATAO - directors - Marcus Clarke/Simon Moll); Putlake - owner Henry Scott (Scott Estate) The Kings Arms; Timpson Cottages; Speakers Corner (where Reg Saville's bench is) It is also suggested the Woodland Trail / Orchard be considered 02-02-24 Forms completed disseminated to Cllr's for review in February meeting. 08-02-24 agreed forms to submit as presented 22-02-24 Village Hall listed as an ACV by DC 23-02-24 Scout Hut, Public toilets / office & St Georges Playing field forms submitted 23-02-24 Village Hall confirmed as ACV by DC 11-03-24 The clerk was asked to investigate and report back as to what happens if the entire Old Malt House site is put up for sale if the tennis courts and walled garden are listed as an Asset of Community Value. 19-03-24 Spoke with Fiona DC who is checking with manager and will come back. 25-04-24 Public toilets and parish office listed as an ACV by DC 02-05-24 any residential area cannot be listed as an ACV, therefore the Old Rectory (when formally a residential care home) cannot be listed. the OMH site, is still pending. 02-05-24 St Georges Playing field and The Scout and Guide Hut have been approved for listing. 26-06-24 Advice received from DC stating individual areas of a single property can be listed but if not adjoining must be listed separately. Remembering we must be able to prove they are and have been an asset over the last 5 years mini, and will continue to be an asset. Recommend to continue to list Tennis Court (Old Malt House) and consider Pre School playground. To not continue with Old Malt House allotments or Cricket pitch, as believed to not have been used by residents for many years. 11-07-24 Clerk to prepare and submit applications to Dorset Council to register the Old Malt House Tennis Court, Pre-school playing ground area and old Cricket pitch area as an Asset of Community Value. - Clerk to email Cllr's applications for help regarding proof Community Asset for 5 years including Kings Arm's

				Application 22-07-24 Kings Arms, DMH (Tennis Court, Cricket Pitch & Pre-school playground) and allotment applications sent to Cllr's for feedback
0724-39a	Clerk	Swanage Police Station Phone Number	Clerk to try to find a contact phone number for Swanage Police Station which can be published on the Parish Council website.	15-07-24 - FOI-16872-24-5500-000.
0724-39a	Clerk	No Contact from DP regarding Motorbike	Clerk to write to the local area Superintendent to enquire as to why as of 11 th July 2024 no contact had been made to the residents who raised a concern regarding an update on the abandoned motorbike.	15-07-24 Email sent through web
0724-39b	Clerk	Old Cemetery Footpath	Clerk to report to Dorset Council the overgrown state of footpath (SE16/2)	15-07-24 Reported via portal
07-24-39c	Cllr Christie	Land to West of Allotments - Thistle Cut Back	Cllr Christie will contact the land owner to request the area is cut back.	15-07-24 Email sent 15-07-24 Response received "Thank you for your email. Thistles everywhere have benefitted from the mild/wet Spring etc as have many plants....but not insects. I never have controlled thistles either mechanically or chemically, as it has been shown that they are contribute to bio-diversity in a very positive way. However, if anyone feels particularly strongly that they are a problem then I am happy for them to cut the thistles down but the use of any chemicals in my fields is strictly prohibited." 16-07-24 Email sent to MOP who raised issue in meeting to inform of outcome
0724-40	Clerk	Planning	Clerk to submit planning comments	15-07-24 Submitted
0724-40	Cllr's	Planning - Lesson House - Last minute notification	Cllr's to chat amongst themselves to decide if EO meeting required	16-07-24 EO meeting called as email received from Cllr Sutton & Cllr Pearson. Meeting to take place 25-07-24

07-24-42b3	Clerk	St Georges Playing field - School Environment project	Clerk to email Cllr Wilson after site visit, with the following: 1. Although the School holds the licence to use the field during school hours the Parish Council (Residents) hold the licence to use the field all other times. The Parish Council would appreciate being consulted by Dorset Council in respect to this project before work begins. 2. The area is a much loved and used playing area. It is believed that any wildflower planting on the boundary of a football pitch will not have a chance to develop as children do run around the pitch and balls will inevitably go into the area. 3. The hedge which is proposed along the Parish Council play park fence (North East corner), is a potential health and safety risk, as branches will grow through the fence and stick out including at children's eye level. 4. The trees along the southern boundary run alongside a woodland trail area created with the school and forest school specifically in mind. Also the long grass along this boundary would restrict access to the woodland trail, which is not only used by children but residents outside of school hours. 5. What guarantees are in place as to who will maintain the trees, hedges and other areas in years to come.	15-07-24 Email sent
0724-42c	Clerk	The use of herbicides and pesticides around the Parish Highways	Clerk to request a copy of the data sheet regarding the herbicides and pesticides Dorset Council use to kill weeds in and around Langton Matravers.	15-07-24 Email sent to Katie Black requesting Data Sheet
0724-43b	Clerk	Payments	Clerk to process monthly payments	20-07-24 Processed
0724-43c	Clerk	Bank Account - Savings	Clerk to investigate other account available and report back to Council. (i.e. 30 day account not just 95 day account)	22-07-24 Rates gathered for presentation in August meeting.
0724-43d	Clerk	Equals Money Account	Clerk to open an Equals Money account and once open to close the Unity Credit Card	20-07-24 On Hold (All Cllr's to submit Id for checks)
0724-43e	Clerk	Insurance	Clerk to process insurance payment	20-07-24 Processed

0724-44	Clerk	Spyway Lane - Sleeping Policemen	Clerk to write to the Holiday Property Band and National Trust representatives and request they install / repair sleeping policemen down Spyway lane to help guide run off water into the gutter.	15-07-24 Email sent 16-07-24 NT Response "We are looking at funding the track works up to Spyway through the NFM and also the 'speed bump' at the entrance of the Spyway car park will be enhanced as part of this. This might be 6months to a year off. However we will be redoing the speed bump (water diverter at car park entrance) with hogging and digging out all of the grips we installed. " 17-07-24 HPB response "Thanks for both emails. HPB are not in a position to add anything to this discussion/action at the moment."
0624-28d	Clerk	Policies and RA's	Clerk to renew and publish all policies and risk assessments.	Word Documents being altered with date ready for uploading
0624-28e	Cllr Pearson & Cllr Christie	Waste Bin Replacement	Cllr Pearson and Cllr Christie will look each time they pass, to monitor the level of use.	
0624-28f	Clerk	State of Pavements	Clerk to arrange a walkabout meeting between Cllr Wilson, Cllr Christie, and Cllr Pearson	20-06-24 Email sent to Ben asking best days and time of week 12-04-24 Meeting planned.
0624-29	Cllr Christie	Safety of Lithium-Ion Batteries	Cllr Christie to look to incorporate the subject of safe Lithium-Ion Batteries storage and disposable into the Parish Council environment policy, and to present to Council for approval.	
0624-32	Clerk	Football Goal Removal	Clerk to talk to the school plus to ask for feedback from residents via the dubber article regarding removing the goal post	20-06-24 Will be included in next <u>months</u> article. 20-06-24 reply from school asking for it to be removed. Jul-24 section in dubber article asking residents to feedback
0524-9b1	Clerk	Letter	Clerk to write to Dorset Council and Morebus , highlighting the need for a regular bus service, including during short term road works.	10-07-24 Clerk meet with a MoreBus representative at a Swanage Railway Event. The issue of bus transport was discussed. It was stated Morebus do not like not running a bus service through Langton Matravers, as not only does it leave residents stranded, but the more people get used to other modes of transport the less they use the bus in the future. Morebus are happy to have a meeting with PC & DC to discuss options. 16-07-24 Email sent to 'david.jee-kong@gosouthcoast.co.uk' asking to put meeting on hold until return of Cllr's
0624-28h 0524-14c	Cllr Kwantes & Cllr Pearson	Land Registry	Registering land owned / leased with land registry	09-05-24 Clerk to contact NALC & SLCC to see if they offer professional help with this land registry. Access to HR advisors, not solicitors Cllr Kwantes has agreed to take on project with the assistance of the Clerk 13-06-24 Cllr Kwantes and Cllr Pearson agreed to attend the Parish office when the Clerk was about, to help locate the lease agreements.

0524-17d	Clerk	Haysoms - Crack Lane Cemetery	Clerk to contact Mark Haysom to confirm acceptance of offer. Plus to discuss fencing requirements.	Daryle emailed 05-06-24 Clerk emailed to follow up 14-06-24 email from Mark confirming work may commence in August
0424-122	Clerk	Surface Water Site meeting	Clerk to write Stakeholders – (Aster Synergy, National Trust, Holiday Property Bond Cottages & Environmental Team) including report photo's to ask for meeting to discuss the flooding issue.	06-05-24 Letter drafted. 28-05-24 meeting set for NT & HPB 4pm Thursday 13-06-24 Proactive meeting with NT, HPB & LMPC Cllr Christie will produce a report and present in July
0424-130	Clerk	Trees - Crack Lane	Clerk to find out who owns the trees /land either side of Crack lane (entire length of lane) it was agreed the Clerk carry out Land registry search for Deeds and titles at minimal cost.	
0424-126 0324-104	Clerk	Grit Bins	Clerk to look into cost of new bins and report back in the April meeting.	28-03-24 three contractors prices gained, Contractor 1 200L £274.80, 400L £448.80, Contractor 2 100L 149.90, 200L £199.99 400L £299.99. Contractor 3 90L £144.73 160L £215.66 400L £298.14 Recommend Contractor 2 200L or 400L 11-4-24 Cllr Christie to undertake an audit of the grit bins locations and status
0324-109c	Clerk	Tender for toilet block cleaning and grass cutting	Clerk to compile a tender document for both the Grounds Maintenance and Toilet Block and present to the Governance Committee for first amendments.	Grass Cutting with Governance 20-07-24 Revised Grounds Maintenance and new Toilet Block with Governance
0324-108 0324-95	Clerk	Cemetery Shed Door Replacement	Clerk to obtain quotes for an externally opening door, with the option of either retaining the existing wooden door or replacing with a metal door and report back to Council.	09-02-24 Contact made with possible contractor 22-02-24 Contact made with possible contractors 28-02-24 quote received from 1 contractor £2,175 for metal door and frame with laminated wood effect door. Or £1,930 for metal door and frame with painted door. 11-03-24 Clerk to contact Wessex Industrial Doors to confirm the order. 14-06-24 Order paid pro-forma invoice 20-06-24 Call to George to ask for installation date 17-07-24 Remedial works complete
1123-41a	Cllr Christie	Removal of green waste	Cllr Christie will talk to correspondent and suggest the cuttings are bagged and left by the Parish Office of them to dispose of.	
1123-41d	Clerk	Website - New	Clerk to develop a new website on the gov.uk domain.	

b. Correspondence.

1. School Environment Project – Request from a School Governor and the Chairman of the Governors to write a letter of support for the environment project in aid to assist with any grant application.

c. Dorset Council "A Big Conversation"

Dorset Council are holding several consultations over the next coming few weeks in which they are asking for feedback from Parish and Town Council, and residents in regard to four main areas.

- growing our economy
- providing high quality housing
- responding to the climate crisis
- supporting communities for all

The question they are asking is "What do you think? Are these the right priorities for Dorset Council?"

More details can be found at <https://www.dorsetcouncil.gov.uk/a-big-conversation>

d. Football Goal – Playing field

Over the last couple of months we have asked residents and the school to make comment in regard to removing the large football goal in the Western end of the playing field. We received two comments. One from the school, asking we remove the goal post, and one from a residents suggesting we look to improve the facilities rather than remove any.

Recommendation: To discuss and agree away forward.

Finance Report

All recommendations in this report are made by the Clerk unless stated otherwise.

0724-61a	Bank Balance
	As of 31 st July 2024
Unity 20477192	£69,853.86
Unity 20477189	£15,851.72
Total	£85,710.58

- b Monthly expenditure
To approve the below expenditure

Expenditure

Date	Net	VAT	Total	Description	Supplier	Tender
01.08.2024	£814.73	£0.00	£814.73	Salary	Michelle Harrington	Online Payment
01.08.2024	£275.95	£0.00	£275.95	National Insurance / Income Tax	HMRC	Online Payment
01.08.2024	£29.42	£0.00	£29.42	Pension	NEST	Online Payment
24.07.2024	£52.00	£0.00	£52.00	Village Hall Rent	Langton Matravers Village Hall	Online Payment
24.07.2024	£77.59	£15.52	£93.11	Phone & Broadband	XLN Business Services	Online Payment
22.07.2024	£69.43	£3.47	£72.90	Electricity - Highways	SSE - Southern Electric	Online Payment
20.07.2024	£755.50	£0.00	£755.50	Insurance	Gallagher	Online Payment
	2074.62	18.99	2093.61			

Income

Date	Net	VAT	Total	Description	Customer
25.07.2024	£780.00	£0.00	£780.00	Interment	MOP Rights / Interment Tb9
22.07.2024	£100.00	£0.00	£100.00	Priest Way Leaflet	Cumulus
30.07.2024	£30.00	£0.00	£30.00	Memorial Fee	MOP Inscription Addition U8
30.07.2024	£240.00	£0.00	£240.00	Memorial Fee	MOP Memorial U3
	1150	0	1150		

Finance Report

c Banking Requirements

Last month the Clerk was asked to investigate different savings accounts, below is the findings:

Currently have Unity

Current	0%
Instant	2.75%

Redwood

Minimum £10,000 deposit

35 Day	4.10%
95 Day	4.75%
1 Year Business Bond	5.20%

Barclays

Instant	1.5%
Premium (Inst)	1.96%

Lloyds

32 days	2.5%
95 days	4%

Unity

£6 fee per month

30 Day	2.96%	12 months fixed term
90 Day	3.06%	18 month fixed term
6mth	4.25%	24 month fixed term

Recommend: Keep Unity Bank Current and Instant account. Use Current account for day to day; use Instant for a small amount of reserves (just in case), open another high interest savings account. Suggest either 35 or 95 day Redwood account.

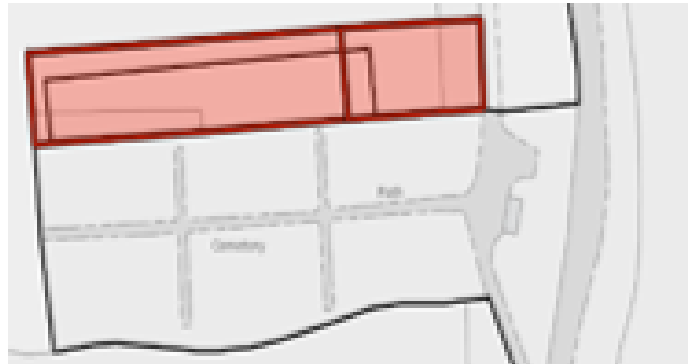
Cemetery New Extension area.

Dorset Council requested we consider carrying out an ecology report on the new extension area, before we carry out any work to clean the soil, in order to ensure that there are were no protected species. The survey has been carried out, and a copy will be emailed to us shortly. However we have received an email from the ecologist stating there are no protected species in the area, and they are happy for us to proceed. They have requested we clear the vegetation before we start to clear the site in order to enable any species living in the vegetation time to move out of harm's way.

Recommendation: Contractor 1 has quoted "First cut and clear of cemetery extension. Cut vegetation as required to 15cm in direction of existing habitats. Removal of cuttings to enable 2nd cut. Second cut to cemetery extension, 3 to 4 days after first cut. Cost £580 + VAT

Dorset Council landscaping have informed us there is a discrepancy with the area of land fenced compared to the area of land registered with the land registry. The Clerk has spoken to the National Trust and they have confirmed the area sold to the Parish Council, which does match the current boundary fence and not the area registered with land registry.

The outer red area is the current boundary fence line. The black line is the area registered with Land registry.



Recommendation: To contact Land registry to rectify the area of land registered to match the boundary fence.

We have also been advised that the lower part of the cemetery extension (the smaller red area) was not covered in the initial Change of Use application granted from Dorset Council. The Clerk will investigate if a new application is required, or given the area is already in use as a cemetery if this is now covered under permitted development. If a Change of Use application is required the Parish Council can either apply for the Change of use immediately or proceed with the soil cleaning work and not include this piece of land into the burial plan at the present date and apply for a Change of Use at a later date.

Recommendation: To discuss and agree a way forward.

Author: Cllr Pearson & Clerk